

# ALLEN EAST LOCAL SCHOOLS

## BACK TO SCHOOL 2020-2021



**Superintendent—Mel Rentschler**

### *Welcome Back*

It will be over five months when school begins on August 31<sup>st</sup> since children have walked the halls of Allen East. Everyone at Allen East is very excited to have our students return to school. I want to personally thank the parents of our students for being very flexible and understanding during the recent shut down. As we continue the education process during the 2020-2021 school year, everyone should continue to model flexibility and understanding as we try to educate our children in the middle of a pandemic. There will be disruptions and unforeseeable situations during the school year with Allen East doing everything possible to continue the education process.

### *New Visitor Entrance*

A modification was completed to the high school/middle school office over the break. All of the security upgrades for the high school office entrance have been completed. In the past, all visitors to the school had to enter the building via the elementary office for security reasons. Visitors now have the option to enter the building through the A1 high school/middle school office and come directly into the high school office area. Our Raptor Visitor Management security system (same system utilized in the elementary office) requires photo identification for clearance to enter the building.

### *COVID-19*

All plans and documents related to the reopening of school are posted on the school's website. The plans were posted on July 13, 2020 and are subject to change. Between July 13, 2020 and August 31, 2020, a lot can change. The plans on the website will be updated if there are new mandates from the government. A text alert will be sent when changes are made to the reopening plan.

Events at the school that have been changed or canceled as of July 13, 2020:

- The start time of school has been changed to 8:00 A.M.. Students will be released from the bus to report directly to their first period class. Students can grab breakfast and eat in their first period classroom.
- Open house on August 17, 2020 has been canceled.
- There will be a kindergarten open house with details coming in August. Parents of kindergarten students will be notified by their teachers.
- All parent-teacher conferences will be held virtually or over the phone. The regular in-house parent-teacher conferences in November will not be held.
- Mustang Breakfast for senior citizens 55 + will not occur this year.
- Veteran's Day assembly will not occur this year. Allen East will still attempt to hold a special recognition for our veterans, but on a smaller scale.
- There will be no school on November 3, 2020 to reduce student exposure to people who are on school grounds for the election.

### *Free and Reduced Lunch Status*

With many families in the district financially impacted in a negative way by the COVID-19 pandemic, Allen East strongly encourages families to apply for free and reduced lunch status. Students who qualify for *free lunches* will also have their *school fees waived* for the year.

The free and reduced application can be located on the Allen East home page under Quick Links using the same platform as the emergency medical forms. Please contact the school if you are having difficulty finding the form or filling the form out.

Our Title 1 program is funded by the number of students who receive free or reduced lunches. *All students in the elementary are eligible for Title 1 services if the building qualifies. This program is used to help our students in the areas of math and reading that need to build these skills with additional help. If a child qualifies for free or reduced lunches, they enter their student identification number at the cafeteria register like every other student. There is no differentiation between students.*

## **Chromebooks and Fees**

There will be no Chromebook pick up this year. Students will receive Chromebooks the first day of school.



Lunch accounts and school fees can be paid online at <https://www.payschoolscentral.com>.

Fees should be available mid August, 2020. Cash or check payments can be made in elementary office from 8:00-11:00 A.M. and 1:00-3:00 P.M.; middle school/high school office from 8:00 A.M.-12 Noon and 1:00-3:00 P.M.

Any student with a balance from a previous year will have that balance rolled over onto the student's 2020-2021 account.

## **High School Principal—Keith Baumgartner**

Welcome back for the 2020-2021 school year. The end of last school year was a challenge felt by the entire community. When school begins at the end of August, it will be five and half months since students have been in the building. I am very eager and ready to have kids back every day.

### **Preschool**

Our year ended in a much different fashion due to COVID-19 and we were unable to have the typical screening process. Our plan is to complete screenings during the month of September. We have started the waitlist for the current school year and the 2021-2022 school year.

As of early July, we do not have a definitive directive from the Ohio Department of Education or Ohio Department of Health on what we will be allowed to do with preschool. Our hope is being able to run a traditional preschool room, but there is the possibility we may have to make adjustments before the start of the school year. All of our teaching and support personnel will remain the same and we look forward to having your children attend the Mini Mustang Preschool.



### **High School**

We have several new course offerings for students this school year and some new staff. We welcome Mr. Joel Billings into the high school from our middle school. He will teach ninth-grade World History, Psychology, and Sociology.

Mr. Maverick Liles will join our staff from Benjamin Logan. He will be restarting our Agricultural Education Program. He will teach Mechanical Principles, Plant/Animal Science, Agriculture Food, and Natural Resources (AFNR).

We will offer seminar courses for sophomores, juniors, and seniors. Each seminar will cover career, college, graduation pathways, earning high school credit, various application processes and how to succeed in life.

Other new courses we will be offering are: Officiating, Writing, Medical Interventions, Biomedical Science, and History of Rock and Roll. Mr. Rose, our art teacher, has revamped his courses. He will offer Painting, Drawing, and Sculpture for our students.

My hope is everything will be back to a somewhat normal state when we start in late August. We are prepared to adapt to whatever our Governor mandates and will work to educate your child in a holistic manner. I want to say thank you to all the parents for the many sacrifices and challenging evenings you had assisting with school work. I realize all of you did a tremendous job balancing your work life and your child's workload and it was truly appreciated.

If you have any questions, please feel free to contact me. Go Mustangs!

## **Student Affairs/Athletic Director—Jacklyn Smith**

Welcome Back! What a great first year here at Allen East! I am extremely honored to be part of so many new opportunities and exciting successes, and eager to get back to the office and get things rolling for my second year! The children of Allen East are hard-working and determined; I am excited to see what their futures hold.

### ***Student Affairs***

1. High School schedules will be available to view in Schoology in August. After August 15, please schedule an appointment for schedule changes.
2. We have a variety of new elective options this year for our high school students. Grades 10-12 will take a new seminar class to assist with test preparation, soft skills, and college/career and life readiness.

### ***Athletics***

1. Physicals for fall sports are due to me or the head coach before August 1 (first official day of fall practice). I would encourage turning the physicals in as soon as possible, so you are ready for the first practice.
2. All other documents necessary for playing sports are now available online. Please complete these online and emergency medical forms prior to August 1, so you remain eligible for fall sports.
3. Due to COVID-19, all student athletes are grade eligible for fall sports in 2020.
4. At this time, we have no word or guidance on the fall parent meeting for athletes. Once I have more information, I will send out a school alert with details.

As soon as we have more answers about the sports season, we will make a decision about season passes and get this information out to the public.

Jeff Austin will continue as the Assistant High School Athletic Director for the 2020-2021 school year. Janet Molina will now be the Student Affairs & Athletic secretary. We will soon hire a Jr. High Athletic Director and Faculty Manager.

Up-to-date information about student affairs can be found online here: <https://www.ae.k12.oh.us/administration/5> and athletics can be found online here: <https://www.ae.k12.oh.us/Administration/8>.

Please do not hesitate to reach out to me at anytime 419-648-3333 ext. 2013 or [smithj@alleneastschool.org](mailto:smithj@alleneastschool.org).



## **Digital Academy—Casey Bright**

Happy August! I know many of us look forward to what 2020-2021 might bring for our staff and students. Although we hope to welcome the majority of our students back into the building with additional health and safety precautions, we know it may not be the best scenario for all students and families.

I want to remind each Allen East family that we offer an online option for students. If you are a family with a student who will benefit from learning from home at the start of the 2020-2021 school year, please reach out to your building principal to see if our options would be a good fit for your family.

Our digital academy allows families to take more control over student learning while providing curriculum and a pacing guide to keep students on track. We reevaluate online enrollment at the end of each quarter to be sure the online environment is serving each child appropriately. While we will provide a Chromebook for each student enrolled, we do require that children in grades K-8 learning at home have a full-time learning partner over the age of 18.

We know there are many online options in today's world. What makes ours different is the ability to keep your student enrolled as an Allen East Mustang. This option allows students to transition back to a classroom much more seamlessly should your online experience be a short-term solution.

Please see the notices and plans posted to the school website for more detailed information regarding online enrollment through Allen East!

## **Middle School Principal—Jarrod Wehri**

Welcome back to the 2020-2021 school year! Would like to introduce you to a few new staff members who are joining the Middle School team.

### **New Staff**

Jessica Rolfes is new to our fifth and sixth grade team as an English/Language Arts teacher, Jessica previously worked for the Allen County ESC as a gifted teacher. She is an energetic and passionate teacher and is looking forward to meeting everyone.

Brandon Watkins previously worked at Ridgemont and will be teaching English and Social Studies to seventh graders. He will also be the E-Sports head coach.

Brady Crea comes to us from Elgin. He will be teaching seventh-grade Math and Social Studies while also coaching football.

Zach Johnson will be our new seventh and eighth grade Science teacher. He previously worked for Lima City Schools. He is energetic and passionate about student learning.

Tabitha Casey will be our new Intervention Specialist with the seventh and eighth grade team. She comes to our district from Delphos High School. She truly cares about students and wants to put them in situations in which they will succeed.

Laura Schaub will be teaching English Language Arts for seventh and eighth grade. She has a vast amount of experience most recently working for Elida High School. She is an impassioned reader and writer who enjoys helping students grow.

Please welcome Jessica, Brandon, Brady, Zach, Tabitha, and Laura. A welcome video has been posted in the middle school section of the Allen East website if you would like to view a short video from our staff members.

### **Supply Lists/Cell Phones**

School supply lists can be found in the Forms and Links section of the website. Bookbags will be kept in lockers for the 2020-2021 school year. Student are not permitted to have cell phones out during class. Pocket pouches will be placed in each room for cell phone storage. Students will be assigned a number and will place their cell phone in the corresponding pouch for the class period. We believe this will keep students attentive and focused during class. Cell phone use is permitted during lunch.

Let's make this a great school year. Go Mustangs!

## Elementary School Principal—Heather Patterson

Welcome back Mustangs! I hope everyone had a great summer and had a chance to recharge for the 2020-2021 school year. I want to thank all of the families in our Allen East community for the tremendous amount of time and patience you put into spring quarter helping your child(ren) be successful. I know it was not easy. Please stay connected with the Allen East homepage and alert messages as we post updates regarding school opening in the fall. We will follow the guidelines given by the Governor to ensure the health and well being of our staff and students.

Emergency Medical forms are strictly online. Please get your forms filled out if you have not done so already. **The Emergency Medical form is necessary for emergency contacts but also give permission for your child to go on field trips.**

Upcoming events:

- Kindergarten final registration (necessary documents): **August 4 and 5 from 9:30 AM-6:30 P.M.** Screening will take place after school starts in the classrooms.
- New student registration, first-fourth grades, August 12—August 28, 2020,
- Class lists will be **posted in the foyer of the L-1 entrance of the elementary office**, an alert message will be sent out when ready. School supply lists will be posted on the website and have been sent to Walmart and Meijers.
- Mumkin Fundraiser will be all online ordering with online paying. **Kick off is September 4, end date is September 22, and pick-up date is October 5.**

Please welcome our new elementary staff member: Lindsey Hughes, former Lima City Schools Instructional Aide. Lindsey will be a new Cross Categorical Unit Classroom Aide in Miss Risner's room.



## Transportation—Perry Heise

Hello Allen East parents and students. I hope everyone is enjoying their summer break and are staying safe and healthy.

Our busses have passed summer inspection and are ready for fall students. Bus routes, pickup and drop off times will remain basically the same as last year. Apollo bus will be leaving the Allen East parking lot at 7:15 A.M. We will continue providing transportation for preschool students that qualify.

New bus number 12 will be replacing bus number 4. If you rode bus 4 last year, look for bus 12 on your

**Substitutes Needed!** Interested in being a substitute bus driver, cook, secretary, or custodian for Allen East? Obtain an application online from [www.ae.k12.oh.us/Employment](http://www.ae.k12.oh.us/Employment) and drop off to the Board secretary.

School Nurse—David Pryer

VACCINES	FALL 2020 IMMUNIZATION FOR SCHOOL ATTENDANCE
DTaP/DT Tdap/Td Diphtheria, Tetanus, Pertussis	<p><b>K:</b> Four (4) or more of DTaP or DT, or any combination. If all four doses were given before the 4th birthday, a fifth (5) dose is required. If the fourth dose was administered at least six months after the third dose, and on or after the 4th birthday, a fifth (5) dose is not required.*</p> <p><b>1-12:</b> Four (4) or more of DTaP or DT, or any combination. Three doses of Td or a combination of Td and Tdap is the minimum acceptable for children age seven (7) and up.</p> <p><b>Grades 7-12:</b> One (1) does of Tdap vaccine must be administered prior to entry.**</p>
POLIO	<p><b>K-9:</b> Three (3) or more doses of IPV. The FINAL does must be administered on or after the 4th birthday regardless of the number of previous doses. If a combination of OPV and IPV was received, four (4) doses of either vaccine are required.***</p> <p><b>Grades 10-12:</b> Three (3) or more doses of IPV or OPV. If the third dose of either series was received prior to the fourth birthday, a fourth (4) dose is required. If a combination of OPV and IPV was received, four (4) doses of either vaccine are required.</p>
MMR, Measles, Mumps, Rubella	<p><b>K-12:</b> Two (2) doses of MMR. Dose 1 must be administered on or after the first birthday. The second dose must be administered at least 28 days after dose 1.</p>
HEP B Hepatitis B	<p><b>K-12:</b> Three (3) doses of Hepatitis B. The second dose must be administered at least 28 days after the first dose. The third dose must be given at least 16 weeks after the first dose and at least 8 weeks after the second dose. The last dose in the series (third or fourth dose), must not be administered before age 24 weeks.</p>
Varicella (Chickenpox)	<p><b>K-9:</b> Two (2) doses of varicella vaccine must be administered prior to entry. Dose 1 must be administered on or after the first birthday. The second dose should be administered at least three (3) months after dose one (1); however, if the second dose is administered at least 28 days after the first dose, it is considered valid.</p> <p><b>Grades 10-12:</b> One (1) dose of varicella vaccine must be administered on or after the first birthday.</p>
MCV4 Meningococcal	<p><b>Grade 7-10:</b> One (1) dose of meningococcal (serogroup A, C, W, and Y) vaccine must be administered prior to entry.</p> <p><b>Grade 12:</b> Two (2) doses of meningococcal (serogroup A, C, W, and Y) vaccine must be administered prior to entry.***</p>

Please see your established pediatrician to update your vaccinations for the 2020-2021 school year. You can also call the Allen County Health Department 419-228-4457 to schedule an appointment for vaccinations. If needed, vaccination waiver forms can be obtained from the school secretary. If you have any questions, please feel free to call nurse Pryer at 419-648-3333 ext. 1503 or email [pryerd@alleneastschool.org](mailto:pryerd@alleneastschool.org).

Wishing you all a safe and healthy summer!



# ALLEN EAST LOCAL SCHOOL DISTRICT 2020-2021 SCHOOL YEAR CALENDAR

## AUGUST, 2020

Aug. 17-Teacher In-Service  
Aug. 31 - Students First Day

Aug-20						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep-20						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## SEPTEMBER

Sept. 7 - NO SCHOOL, Labor Day

## OCTOBER

Oct. 30 - 1st Quarter Ends (44 days)

## NOVEMBER

Nov. 3 - NO SCHOOL, Teacher PD Day  
Nov. 23 - Parent-Teacher (K-4) Conf. 4:00-8:00 PM  
Nov. 24 - NO SCHOOL (K-4) P/T Conf. 11 AM-7:15 PM  
Regular School Day (grades 5-12)  
Nov. 25-27 - NO SCHOOL, Thanksgiving Break

Oct-20						
Su	M	Tu	W	Th	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Nov-20						
Su	M	Tu	W	Th	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov. 24-SCHOOL (gr. 5-12)

## DECEMBER

Dec. 23-Jan. 1, 2021 NO SCHOOL, Winter Break

## JANUARY, 2021

January 4 - SCHOOL resumes  
Jan. 18 - NO SCHOOL, Martin Luther King Day  
Jan. 22 - 2nd Quarter & 1st Semester Ends (47 days)

Dec-20						
Su	M	Tu	W	Th	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan-21						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## FEBRUARY

Feb. 15 - NO SCHOOL, President's Day

## MARCH

March 26 - 3rd Quarter Ends (44 days)

## APRIL

April 2 - NO SCHOOL, Good Friday

Feb-21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Mar-21						
Su	M	Tu	W	Th	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## MAY

May 21 - Seniors Last Day  
May 23 - GRADUATION  
May 28 - Students Last Day - *Early Dismissal 1 PM*  
May 28 - 4th Quarter Ends (44 days)

Apr-21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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May-21						
Su	M	Tu	W	Th	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

School Start Time (K-12) 8:00 AM

School End Time (K-4) 3 PM (5-12) 3:05 PM

■ No School    
 ■ 1st /Last Days    
 ■ P/T Conf.    
 ■ Graduation