SUPERINTENDENT, MEL RENTSCHLER—Welcome Back!

I hope everyone is having a great summer. There have been three significant changes over the last three months. In the past, Allen East has contracted with the Allen County Education Service Center (ESC) for special education preschool programming. Because of increased enrollment, Allen East has taken over the preschool program from the ESC, necessitating the hiring of two new teachers, two aides and a speech pathologist. Allen East has also added a Science, Technology, Engineering and Mathematics (STEM) program for our students. The STEM program will supplement Mr. Casey’s engineering program and Mr. Prichard’s Industrial Technology courses in the high school. The STEM program will expose our students to such things as computer programming, robotics and design. Lastly, there has been a turnover in the vocal and instrumental music directors at Allen East. The music department is very valued at Allen East and we hope everyone welcomes and embraces the two new directors.

Please welcome the following new employees to Allen East:

Zack Triscari (Vocal Music) - Mr. Triscari comes to Allen East from Otterbein University and grew up in the Akron area. His specialty is working with and developing show choirs. His wish is to build upon the strong foundation already established with the Royale Blues and expand upon the musicals.

Rebecca Titus (Instrumental Music) – Ms. Titus comes to Allen East from Ohio University (Columbus native) where she worked as a graduate associate with the Marching 110 in a number of roles. Before working as a graduate associate at Ohio University, she was the director of bands for the Vinton County Marching Vikings in McArthur, Ohio. As a student at Ohio University, she marched and performed with the Marching 110, so she is well versed in the playing/marching style of Allen East. She looks forward to carrying on the traditions of the BRASS!

Mary Burgei (STEM Instructor) – Mrs. Burgei comes to Allen East from the University of Cincinnati where she earned degrees in Education and Architecture. She has extensive experience with AutoCAD, laser cutting, 3D printing, CNC milling and design work. She is a native of Ottawa, Ohio and taught STEM at the Lima City Schools this past year.

Taylor Risner (Preschool) – Ms. Risner comes to Allen East from Bluffton University with a degree as an intervention specialist. She is a graduate of Upper Scioto high school and has a lot of personal experience working with disabled children. She will run a morning session of preschool and act as our Itinerant preschool teacher.

Amanda Fetter (Preschool) – Mrs. Fetter is a very familiar face at Allen East. She has been a preschool teacher with the Allen County ESC since 2012, specifically working in the Allen East building the past two years. She is a graduate of Northern State University in South Dakota. Mrs. Fetter will be the lead preschool teacher helping Allen East transition from the ESC.
**Lynelle Dues (Speech-Pathologist)** – Mrs. Dues comes to Allen East with degrees from the University of Cincinnati and Indiana State University in the areas of communication disorders/speech-language pathology. She is an Elida high school graduate so she is very familiar with Allen East. She will be working with preschool and elementary students on speech development.

**Wes Schroeder (Intervention Specialist/Football Coach)** – Mr. Schroeder comes to Allen East from Bluffton University and the University of Findlay. He is a Leipsic high school graduate and has experience teaching and coaching in the Lima City Schools and Olentangy. He will be working as an intervention specialist in the middle school and high school. Mr. Schroeder has been a member of three very successful football programs as an assistant coach over the past ten years at Olentangy, Lima, and Leipsic.

**Andrea Payne (Preschool Aide)** – Andrea is an Allen East graduate who has been working with the Allen County ESC preschool at Allen East the last two years. She is a familiar face with the preschool program.

**Lisa Winegardner (Preschool Aide)** – Lisa is an Allen East graduate who has extensive experience working with special education students. She has worked at Bluffton Schools since 2004 as an aide working with children from many different age groups.

**School Safety**

In today’s society, unfortunately, schools have to plan for such things as school shootings and violence. Allen East has been very proactive in having monthly drills/scenarios and hiring two mental health professionals to catch problems before they occur. Our students have also been very helpful in reporting possible incidents before they escalate. The school has anonymous tip lines set up to report potential acts of violence. We also monitor the Internet search history of students to catch key words such as suicide, school shooting and other words associated with violence. Furthermore, the school has a part-time Allen County Sheriff Deputy as a school resource officer.

For the 2018-2019 school year, several additional layers of protection have been put into place to help prevent any tragic events at Allen East. All visitors who enter the school will now be required to furnish an ID. The visitor’s name will be run through a nationwide sex offender registry for any matches. If there is no match, the visitor will be issued a badge with their picture on it and the room they are visiting. Visitors will only have to present their ID once with the computer system keeping their picture on file. Once registered, visitors will have to sign in via a kiosk every time they enter the school to receive a badge. All visitors, including vendors, will have to go through the ID check to enter the building. Schedule pick up and open house will be a good time to register your name into the system with your ID.

Other measures put into place include upgrading cameras around the school and converting our exterior lighting to LED to brighten the building and parking lots at night. The school is also in negotiations with the Allen County Sheriff’s office for additional hours for a deputy to be on site. Lastly, on October 3rd, Allen East will hold an active shooter drill with a number of agencies participating in the drill including the Sheriff’s office, Lafayette and Harrod Fire, and Allen County Emergency Management. Details about the active shooter drill will be sent home with students prior to the drill.

**Mustang Breakfast**

Allen East will once again hold a monthly breakfast for any resident 55 and over from October through April on the first Thursday of the month except January which will be the second Thursday. Dates for the 2018-2019 school year will be October 4, November 1, December 6, January 10, February 7, March 7, and April 4. Breakfast will be served at 9 AM in the cafeteria with entertainment being provided by the students of Allen East. Please email Mel Rentschler at rentsclerm@alleneastschool.org if you want to be put on an email distribution list to receive emails informing you about the entertainment a week in advance.

Please bring in your propane bills, the portion showing School Days Programs and earn Allen East $.02 for every gallon purchased. Drop off to any building secretary.

**Military Active Duty Recognition**

Allen East is a big supporter of the men and women who served and are currently serving in the military. The school wants to display the picture of any Allen East
graduate who is currently in the military. We have the picture of Gregory Ryan Stauffer (USMC), Wade T. Stauffer (USMC) and Mitchell Robert Leis (USMC) and need help from the community to find more names and pictures. Please email Mel Rentschler at renetschler@alleneastschool.org if you have contact information or pictures of any Allen East graduate who serves in the military. The community is always welcome to our annual Veteran’s Day event put on by the staff and students at Allen East. The event will be on Friday, November 9, 2018 in the main gym.

**CHROMEBOOK PICK UP & FEE PAYMENT**

Prior to Chromebook pick-up, **emergency medical forms are required to be completed.** To expedite the process, the form should be completed before the pick-up date. Please visit [https://alleneast.esyportal.com/Login.aspx](https://alleneast.esyportal.com/Login.aspx) for the form.

**Monday, August 13, 2018 - 3:00-6:00 PM** If your last name begins with letters A-L you can pick up your Chromebook and pay school fees on this date. This includes school fees for **grades K-5 with last name beginning with letters A-L.**

**Tuesday, August 14 - 3:00-6:00 PM** If your last name begins with letters M-Z you can pick up your Chromebook and pay school fees on this date. This includes school fees for **grades K-5 with last name beginning with letters M-Z.**

**Wednesday, August 15 - 1:00 - 3:00 PM** Make-up day for Chromebook pick up and payment of school fees.

**Monday, August 28 - 5:00 - 7:30 PM** Open House Night - Chromebook pick up and payment of school fees.

**THESE ARE THE ONLY DESIGNATED TIMES FOR PICK UP OF CHROMEBOOKS AND SCHOOL FEE PAYMENTS. YOU MAY ALSO USE PAY SCHOOLS CENTRAL TO MAKE PAYMENTS ON-LINE OF STUDENT SCHOOL FEES.**

*Note: Chromebook pickup for grades 6-12 only.*

Pay Schools Central will have the 2018-2019 school fees listed after August 9, 2018. Please do not try to pay your fees online before this date.

**HIGH SCHOOL PRINCIPAL, KEITH BAUMGARTNER**

I hope everyone enjoyed the summer and is as excited as I am to kick off another year. I would like to welcome our new band director, Ms. Rebecca Titus to our staff. She comes to us from a graduate assistant position with the famous “Marching 110” at Ohio University. Prior to her graduate position she was the band director at Vinton County for two years. I would also like to welcome our new choir teacher, Mr. Zack Triscari. Zack is a recent graduate of Otterbein University. Please extend a warm welcome all our new staff when you have the opportunity.

Chromebook pick up listed above. If you have not had the chance to get your on-line forms filled out, you will have to complete those when you come to Chromebook pick up.

This year students will be required to place cell phones in a holding area upon entering a classroom. Students can still access their devices in the hall, commons area, and auditoria. Technology use is a great support in the learning process and the school issued Chromebook will provide each student with access to all the resources necessary for each class.
We have made a slight adjustment in the daily schedule to better align our shared teachers in grades 6-12. The 2018-2019 high schedule will be as follows:

Warning bell 7:45  
Period 1- 7:50-8:40  
Period 2- 8:43-9:33  
Period 3- 9:36-10:26  
Period 4- 10:29-11:19  

Period 5 HS AT- 11:22-11:46  
HS Lunch- 11:49-12:16  
Period 6- 12:19-1:09  
Period 7- 1:12-2:02  
Period 8- 2:05-2:55

Preschool news
This year Allen East will be taking over our preschool from the Allen County Educational Service Center. We will have two morning groups and one afternoon group. The morning time will run from 8:00-11:00 AM and the afternoon will run from 12:00-3:00 PM. We have two excellent and licensed teachers, Mrs. Amanda Fetter and Ms. Taylor Risner, along with two experienced and caring classroom educational aides, Mrs. Lisa Winegardner and Mrs. Andrea Payne. If you have any questions about our preschool program, please contact me, baumgartnerk@alleneastschool.org or 419-648-3333, ext. 2001.

MIDDLE SCHOOL PRINCIPAL, JARROD WEHRI
We would like to welcome everyone back for the 2018-2019 school year. Below are a few reminders and changes for the upcoming school year.
1. Middle School supply lists can be found in the Forms and Links section of the website.
2. Students are not permitted to have cell phones out during class time. Pocket pouches will be placed in each room to help curtail this issue. Students will be assigned a number and need to place their cell phone in the corresponding pouch for the duration of the class period. Cell phones need to be either placed on silent or turned off during this time. Students are permitted to have cell phones out between periods and during lunch. We believe this will make the students more attentive and focused.
3. Adjusted bell schedule listed above and on Allen East Website under the Forms and Links section. All Middle School Students dropped off before the first warning bell (7:45 AM) will need to report to the Main Gym. Students will be dismissed from this location for first period when the warning bell sounds.
4. Allen East Middle School students will have the option of taking STEM (Science, Technology, Engineering, and Math) classes during the upcoming school year. Class options include Coding (Grade 6), Design and Modeling (Grade 7), and Robotics (Grade 8). All Middle School STEM classes will be offered as a 9 week course. We will post pictures of these courses throughout the year on the Allen East Website.

Allen East Middle School would like to welcome Mary Burgei. Mary will be the new STEM teacher for the middle school. She previously taught STEM and Art lessons at Lima North.

I hope everyone had a terrific summer break and I look forward to seeing everyone back at school. Let’s make 2018-2019 a great school year! Go Mustangs!

CAFETERIA, VERA VERNELL
Welcome from the Food Service Department. The cafeteria ladies look forward to serving your children a nutritional and satisfying lunch. Breakfast is served daily starting at 7:00 AM. On school delay days, breakfast is still served If you have any concerns or questions, please contact Vera Vernell, Food Service Supervisor at 419-648-3333, ext. 1505.

Breakfast and lunch prices for 2018-2019:

<table>
<thead>
<tr>
<th>Meal Type</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>BREAKFAST</td>
<td>$1.50</td>
</tr>
<tr>
<td>Adult</td>
<td>$1.75</td>
</tr>
<tr>
<td>Reduced</td>
<td>$.30</td>
</tr>
<tr>
<td>LUNCH</td>
<td>$2.75</td>
</tr>
<tr>
<td>Student (4-12)</td>
<td>$3.00</td>
</tr>
<tr>
<td>Reduced Mustang Meal (lg. portion)</td>
<td>$3.75</td>
</tr>
<tr>
<td>Adult Mustang Meal (lg. portion)</td>
<td>$3.75</td>
</tr>
<tr>
<td>Reduced Mustang Meal (lg. portion)</td>
<td>$.40</td>
</tr>
<tr>
<td>ALA CARTE</td>
<td>$ .50</td>
</tr>
<tr>
<td>Milk/OJ</td>
<td>$ .50</td>
</tr>
<tr>
<td>Salad</td>
<td>$3.00</td>
</tr>
<tr>
<td>Meat Sand./Pizza</td>
<td>$2.00</td>
</tr>
<tr>
<td>PB/Cheese Sand.</td>
<td>$1.50</td>
</tr>
<tr>
<td>Chips/Fruit/Veges</td>
<td>$.50</td>
</tr>
<tr>
<td>Water</td>
<td>$1.25</td>
</tr>
</tbody>
</table>
ELEMEHTARY PRINCIPAL, HEATHER PATTERSON

Welcome back friends! Hope you are all having a fun filled and relaxing summer break. We are looking forward to another great year starting with Open House on August 27, 2018 from 5:00-7:30 PM. Students first day will be August 29, 2018. School day is 8:05 AM to 3:00 PM.

Breakfast is served daily from 7:00-8:00 AM. If you drop off your child in the morning, please have your child here by 7:55 AM. If students are late, they need to report to the elementary office and get a note from Mrs. Molina. Parents will not be able to walk their child down to the auditoria or to their classroom in the morning. Mrs. Reese is always standing in the main entrance to greet them and make sure they get to where they need to be. If you need to speak to a teacher, always make an appointment ahead of time by emailing or calling that teacher directly.

You may qualify for a FREE or REDUCED lunch by filling out a 2018-2019 Free and Reduced Price Schools Meals Family Application. Our Title 1 program is funded by the number of students who receive free or reduced lunches. All students in the elementary are eligible for Title 1 services if the building qualifies. This program is used to help our students in the areas of math and reading that need to build these skills with additional help. If a child qualifies for free or reduced lunches, they enter their student identification number at the cafeteria register like every other student. No student is singled out if they receive free or reduced lunches. Applications are available online through OneView portal.

We encourage you to stay on top of your school fees. We do not accept credit or debit cards at school, only checks/cash. However, we highly recommend you pay online with credit/debit using Pay Schools Central located at www.payschoolscentral.com.

Emergency Medical forms are strictly online. Please get those filled out. Look under Quick Links, then “Emergency Med.” The Emergency Medical form is necessary for emergency contacts but also give permission for your child to go on field trips.

Grandparent Day for students in grades K-2 will take place in September. Students will bring a paper home notifying parents of the date Grandparent’s Day will take place, and a form to list the grandparents who have permission to attend. Thank you for your cooperation and attendance.

TRANSPORTATION, PERRY HEISE

Hopefully everyone is enjoying their summer vacation and thinking about returning to school. Bus routes will remain basically the same for 2018-2019 as far as pick and drop off times. The Apollo bus will leave Allen East at 7:15 AM.

A new school bus (bus #2) will replace bus #11 driven by Kelli Miller. If you rode bus #11 last year, your new bus will be bus #2. Please use extra caution and look out for school buses, students, and student drivers when school starts August 29, 2018; being mindful of the 20 mph school zone that runs along Napoleon Road.

Use Allen East text alerts to receive notification of school delays, cancellations, or other important school news. Sign up is easy on the Allen East website, ae.k12.oh.us under Quick Links.

If you have any questions, call me at 419-648-3333, ext. 1506. Thank you and enjoy the rest of your summer.

OPEN HOUSE
Monday, August 27, 2018
From 5:00-7:30 PM
NURSE, DAVID PRYER

Flu shots—October 10, 2018, 5-7 PM—Open to public.

<table>
<thead>
<tr>
<th>VACCINES</th>
<th>FALL 2018 IMMUNIZATION FOR SCHOOL ATTENDANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTaP/DT</td>
<td>K: Four (4) or more of DTaP or DT, or any combination. If all four doses were given before the 4th birthday, a fifth (5) dose is required. If the fourth dose was administered at least six months after the third dose, and on or after the 4th birthday, a fifth (5) dose is not required.*</td>
</tr>
<tr>
<td>Tdap/Td</td>
<td>1-12: Four (4) or more of DTaP or DT, or any combination. Three doses of Td or a combination of Td and Tdap is the minimum acceptable for children age seven (7) and up.</td>
</tr>
<tr>
<td>Diphtheria, Tetanus, Pertussis</td>
<td><strong>Grades 7-12:</strong> One (1) doses of Tdap vaccine must be administered prior to entry.**</td>
</tr>
<tr>
<td>POLIO</td>
<td>K-8: Three (3) or more doses of IPV. The FINAL does must be administered on or after the 4th birthday regardless of the number of previous doses. If a combination of OPV and IPV was received, four (4) doses of either vaccine are required.***</td>
</tr>
<tr>
<td></td>
<td><strong>Grades 9-12:</strong> Three (3) or more doses of IPV or OPV. If the third dose of either series was received prior to the fourth birthday, a fourth (4) dose is required. If a combination of OPV and IPV was received, four (4) doses of either vaccine are required.</td>
</tr>
<tr>
<td>MMR, Measles, Mumps, Rubella</td>
<td>K-12: Two (2) doses of MMR. Dose 1 must be administered on or after the first birthday. The second dose must be administered at least 28 days after dose 1.</td>
</tr>
<tr>
<td>HEP B</td>
<td>K-12: Three (3) doses of Hepatitis B. The second dose must be administered at least 28 days after the first dose. The third dose must be given at least 16 weeks after the first dose and at least 8 weeks after the second dose. The last dose in the series (third or fourth dose), must not be administered before age 24 weeks.</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td></td>
</tr>
<tr>
<td>Varicella (Chickenpox)</td>
<td>K-8: Two (2) doses of varicella vaccine must be administered prior to entry. Dose 1 must be administered on or after the first birthday. The second dose should be administered at least three (3) months after dose one (1); however, if the second dose is administered at least 28 days after the first dose, it is considered valid.</td>
</tr>
<tr>
<td></td>
<td><strong>Grades 9-12:</strong> One (1) dose of varicella vaccine must be administered on or after the first birthday.</td>
</tr>
<tr>
<td>MCV4</td>
<td><strong>Grade 7-9:</strong> One (1) dose of meningococcal (serogroup A, C, W, and Y) vaccine must be administered prior to entry.</td>
</tr>
<tr>
<td>Meningococcal</td>
<td><strong>Grade 12:</strong> Two (2) doses of meningococcal (serogroup A, C, W, and Y) vaccine must be administered prior to entry.***</td>
</tr>
</tbody>
</table>

Use Pay Schools Central to pay for School lunches and fees online at:

https://www.payschoolscentral.com

Fees for 2018-2019 will be listed after August 9, 2018. Any payments made after 4:00 PM will be credited to your student's account on the next school day.
ALLEN EAST LOCAL SCHOOL DISTRICT
2018-2019 SCHOOL YEAR CALENDAR

AUGUST, 2018
Aug. 27 - Employee In-Service Day
Aug. 27 - OPEN HOUSE 5:00-7:30 PM
Aug. 29 - Students 1st Day

SEPTEMBER
Sept. 3 - NO SCHOOL - LABOR DAY

OCTOBER
Oct. 8 - NO SCHOOL - Teacher In-Service
Oct. 26 - 1st Quarter Ends (41 days)

NOVEMBER
Nov. 6 - NO SCHOOL, Teacher In-Service
Nov. 7 - Parent/Teacher Conf. (grades 6-12) 4:20-6:45 PM
Nov. 8 - P/T Conf. (grades 6-8) 4:20-6:45 PM
Nov. 19-NO SCHOOL (K-5) Teacher In-Service
Nov. 19- P/T Conf. (grades K-5) 4:20-8:40 PM
Nov. 19-Regular School Day (grades 6-12)
Nov. 20-NO SCHOOL (K-5)-P/T Conf. 11:30 AM-7:00 PM
Nov. 20-Regular School Day (grades 6-12)
Nov. 21-23 - Thanksgiving Break

DECEMBER
Dec. 24 - Jan. 4, 2019 - NO SCHOOL-Winter Break

JANUARY, 2019
January 4 - Teacher In-Service
January 7 - SCHOOL resumes
Jan. 11 - 2nd Quarter & 1st Semester Ends (42 days)
Jan. 21 - NO SCHOOL - Martin Luther King Day

FEBRUARY
Feb. 18 - NO SCHOOL - President’s Day
Feb. 20- P/T Conf. (grades 9-12) 4:20-6:45 PM

MARCH
March 22 - 3rd Quarter Ends (48 days)

APRIL
Apr. 3 & 4-P/T Conf. (Kindergarten) 5-7 PM
Apr. 18 - NO SCHOOL, Teacher In-Service
Apr. 19 & 22- NO SCHOOL -Spring Break

MAY
May 7 - NO SCHOOL, Teacher In-Service
May 24 - Seniors Last Day
May 26 - GRADUATION
May 27 - NO SCHOOL Memorial Day
May 28 - Kindergarten Last Day
May 31 - Students Last Day (G 1-11) Early Dismissal @ 1 PM
May 31 - 4th Quarters Ends (47 days)

Grades 6-12 School Day: 7:50 AM - 2:55 PM
Grades K-5 School Day: 8:05 AM - 3:00 PM

- No School
- 1st/Last Days
- P/T Conf.
- Graduation